



Pro Clima Australia Pty Ltd  
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<b>Position title:</b>	IT Support / System Administrator (Level One support)	<b>Job Code/ Req#:</b>	
<b>Position category:</b>		<b>Travel required:</b>	Yes
<b>Location:</b>	Sydney (Alexandria) and other pro clima offices in New Zealand and Australia	<b>Tenure:</b>	Full time Monday – Friday 8.30 am – 5 pm
<b>Salary range:</b>	TBC	<b>Start date:</b>	ASAP
<b>Position reports to:</b>	General Manager	<b>HR contact:</b>	Tracey Forster <a href="mailto:tracey.forster@proclima.com.au">tracey.forster@proclima.com.au</a> 1800 776 257
<b>External Posting URL:</b>			
<b>Applications Accepted By:</b>			
<b>IN PERSON OR BY EMAIL:</b> TRACEY.FORSTER@PROCLIMA.COM.AU			
<b>Overview</b>			
<p>Our people focused company is undergoing a big growth phase and is seeking a motivated, self-initiating and adaptable person with experience in IT Support. This position will appeal to those who like working in a dynamic and successful environment and enjoy a sense of responsibility and ownership. The position will suit those who thrive on working in a team, have good communication skills, enjoy interacting with colleagues and are able to prioritise effectively and work independently.</p> <p>pro clima is a leader in the field of development and manufacture of intelligent high performance sealing systems for thermal insulation in constructions. Pro Clima Australia Pty Ltd was established in 2010 after a number of years of extensive research which identified a need for high quality air and weather tightness products in Australia.</p> <p>pro clima has been providing intelligent airtight and weathertight building solutions from Germany to the world since 1981. Lothar Moll, Director of Pro Clima Australia Pty Ltd and Pro Clima Germany, is a world leading building physicist and expert on airtightness systems.</p>			
<b>Job Description</b>			
<p>In support of our international IT team, we are looking for a Level One Administrator for the Oceania region (Sydney, Auckland and Wellington). You should enjoy resolving unexpected IT problems on the phone, remotely or on site as well as working with various operating systems.</p>			

**QUALIFICATIONS**

- You have experience and an interest in IT
- Knowledge of Windows
- An interest in Linux is a plus
- Helpdesk experience an advantage
- Good English skills, German advantageous
- Enjoy traveling
- Work experience in IT

**WHAT WE HAVE TO OFFER**

- Modern IT environment at three locations in Oceania (Sydney, Auckland, Wellington)
- Ongoing opportunities for personal/professional development in all areas of IT

**OUR TECHNOLOGY**

Windows, Opsi (zentrales Softwaredeployment), Zimbra, Icinga, Libre-Office, OpenVPN, Samba, Zammad, InHouse Web-apps (Python, Django), Cisco, Linux, Asterisk, Wordpress...

**ADDITIONAL NOTES**

Successful applicant must be:

- legally entitled to work in Australia
- able to start immediately
- willing to commit long term

		Date:	07 January 2019